



**Hyattsville Office:**  
 6212 Columbia Park Road  
 Hyattsville, MD 20785  
 Pn 240-582-8412/ Fax 240-582-8413

PLEASE FILL IN COMPLETELY  
 AND FAX BACK TO GIC  
**FAX# 240-582-8413**

Date: \_\_\_\_\_

Type of company:  
 \_\_\_ Corporation \_\_\_ Partnership  
 \_\_\_ Non-profit \_\_\_ Sole Prop.

Nature of Business \_\_\_\_\_

Year Business started \_\_\_\_\_

Annual purchases of insulation  
 or HVAC mat. \_\_\_\_\_

Total annual sales \_\_\_\_\_

# of employees \_\_\_\_\_

**GIC USE ONLY**

CrR _____ _____ _____
PG                  UnLtd

CrR _____ _____ _____
PG                  UnLtd

CrR _____ _____ _____
PG                  UnLtd

**General Information**

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Federal Tax ID# \_\_\_\_\_

Bill to: \_\_\_\_\_

Street: \_\_\_\_\_

City-State-Zip \_\_\_\_\_

Business phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Name of partners, principles and or/ officers:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Social Security # \_\_\_\_\_

Home address: \_\_\_\_\_

Home phone: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Social Security # \_\_\_\_\_

Home address: \_\_\_\_\_

Home phone: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Social Security # \_\_\_\_\_

Home address: \_\_\_\_\_

Home phone: \_\_\_\_\_

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 If ever filed for bankruptcy, when and in what state: \_\_\_\_\_

GIC USE ONLY:
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Complete only if Tax Exempt:

I certify that all material or goods purchased by this company from GENERAL INSULATION COMPANY after this date, is purchased either for export, for resale by itself, or for incorporation into some other property which is to be resold. This certificate shall be considered as part of each order which we sell give provided such order contains our certificate number.

CERTIFICATE NUMBER \_\_\_\_\_ SIGNED \_\_\_\_\_

TITLE \_\_\_\_\_

## GIC Trade Credit Application

### Trade References (Insulation and HVAC suppliers)

Name _____	Phone _____
Address _____	
City-State-Zip _____	
Contact: _____	FAX# _____

### GIC Use ONLY

How Long _____
High Credit _____
Terms _____
Pay _____

Name _____	Phone _____
Address _____	
City-State-Zip _____	
Contact: _____	FAX# _____

How Long _____
High Credit _____
Terms _____
Pay _____

### Trade References (3 largest trade creditors)

Name _____	Phone _____
Address _____	
City-State-Zip _____	
Contact: _____	FAX# _____

### GIC Use ONLY

How Long _____
High Credit _____
Terms _____
Pay _____

Name _____	Phone _____
Address _____	
City-State-Zip _____	
Contact: _____	FAX# _____

How Long _____
High Credit _____
Terms _____
Pay _____

Name _____	Phone _____
Address _____	
City-State-Zip _____	
Contact: _____	FAX# _____

How Long _____
High Credit _____
Terms _____
Pay _____

### Bank Reference

Name _____	Phone _____
Address _____	
City-State-Zip _____	
Contact: _____	FAX# _____

### GIC Use ONLY

Contact & Title _____
Dt ck opd _____ Ave Bal _____
Dt loan ext _____ Curr Bal _____
Sec/Unsec Pay _____

### History With GIC

Under what name have you traded with GIC before? \_\_\_\_\_

### GIC USE ONLY

Prior history with GIC _____ _____ _____ _____ D&B/Equifax rating _____	Credit Dept Auth _____ by _____ Credit Amt granted\$ _____ by _____
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**Company Promise to Pay**

*Corporate Signature Required for Open Account Credit*

- 1) Company promises to pay General Insulation Company ("GIC") for services and materials purchased within 30 days from the date of invoice, and pay GIC interest of 1.5% per month (18% per annum), or the highest maximum lawful interest rate, whichever is greater, on all amounts unpaid by Company 30 days after invoice date.
- 2) If the amount is not paid in full as agreed and GIC chooses to take legal recourse, Company promises to pay all costs and expenses of collection, including actual attorney's fees and costs, and expenses and attorney's fees incurred upon appeal.
- 3) Company agrees to all terms and conditions of sale of GIC.
- 4) Company consents to an investigation into its credit worthiness and agrees to disseminate credit information about itself to inquiring sources. Company further authorizes its financial institutions to share standard credit information with GIC during the initial credit investigation process and routine credit updates.
- 5) Company waives all rights related to venue it may have under any applicable state or federal law, and further agrees to submit to the jurisdiction of any Court in the United States where a collection action may be brought.
- 6) Company certifies that all the information contained in this application is correct, true and accurate.
- 7) Company promises to send GIC written notice of any changes in the form of ownership of applicant's business within five days of such changes.

**Owner/Officer Singature** \_\_\_\_\_ **Title** \_\_\_\_\_

**Personal Commitment to Fulfill Trade Obligation**

- 1) This agreement is made in consideration of GIC's selling and delivering to Company on GIC's usual and customary terms of sale, such goods, wares, merchandise and services as company's authorized purchaser or representative may, from time to time, order or select.
- 2) The undersigned Guarantor(s) do each individually agree that the Guarantor(s) shall be personally responsible, jointly and severally, for payment at maturity of purchase price of all goods, wares, merchandise and services so sold or delivered, whether evidenced by open account, acceptance, note or otherwise.
- 3) This is intended to be a continuing Guaranty applying to all sales made by GIC to the Company and shall not be revoked by the death of the Guarantor(s). This Guaranty shall remain in full force and effect until the Guarantor(s) or their Executors or administrators shall have given notice in writing to make no futher advances on GIC to the Company.
- 4) The Guarantor(s) understand and agree that their liability under this Guarantee shall be UNLIMITED.
- 5) Should GIC place this Guarantee with an attorney or other collection agent for collection or legal proceedings, the Guarantor(s) agree, jointly and severally, to pay all resulting attorney's fee and expenses.
- 6) Guarantor(s) waive all rights relating to venue they may have under any applicable state or federal law, and agree to submit to the jurisdiction of any Court in the United States where a collection action may be brought.

IN WITNESS WHEREOF, the undersigned hereby execute(s) this Personal Guarantee:

This \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_  
Name(Please PRINT)

\_\_\_\_\_  
Signature Individually

\_\_\_\_\_  
Name(Please PRINT)

\_\_\_\_\_  
Signature Individually

\_\_\_\_\_  
Name(Please PRINT)

\_\_\_\_\_  
Signature Individually

\_\_\_\_\_  
Name(Please PRINT)

\_\_\_\_\_  
Signature Individually

**Principles and their spouses should sign as individuals.  
Corporate Titles are to be avoided as they are not applicable**